

Dear College Park & Springbrook Row Residents,

College Park & Springbrook Row Apartments Associates, LLC are pleased to offer a **free** AUTOMATIC RENT PAYMENT PLAN to their residents. Your rent payments will automatically deduct from your individual (or your parent's) checking or savings account.

Direct withdrawal is taken out on the 1<sup>st</sup> of every month. If the 1<sup>st</sup> falls on a weekend or holiday, the rent will be taken out the following business day.

**Please fill out the form below and return it to the office by July 1, 2017 in order for the September 1, 2017 rent payment to be withdrawn. All residents must sign up for individual electronic rent withdrawal (your portion of rent only).**

**Please send back via fax, scan or mail to:**

**Mail to:**

College Park & Springbrook Row Apartments  
921 Fahrenbrook Court  
Madison, WI 53715

**Fax:** 608-255-4870

**Email:** [collegepark@rousemgmt.com](mailto:collegepark@rousemgmt.com)

Thank you,

Shannon Redden  
Property Manager

**AUTOMATED CLEARING HOUSE (ACH) DRAFT –  
AUTHORIZATION ELECTRONIC FUNDS TRANSFER (EFT)**

College Park & Springbrook Row Apartments Associates, LLC is hereby authorized to initiate electronic (EFT/ACH) debit/credit entries to the Individual/Company and Account at the Financial Institution indicated below:

Resident's Name \_\_\_\_\_

Apartment Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Title of Account (Checking or Savings) \_\_\_\_\_

ABA/Routing Number \_\_\_\_\_

Account Number \_\_\_\_\_

Rent Amount (include parking fee) if applicable: \_\_\_\_\_

This authority is to remain in full force and effect in conjunction with this Agreement until College Park & Springbrook Row Apartments Associates, LLC has received written notification from the Individual/Company listed above of its termination in such time and in such manner as to afford College Park & Springbrook Row Apartments Associates, LLC and the Financial Institution a reasonable time to act accordingly. *We will be debiting from your account for your rent on the 1st of every month. **This form is only valid for September 1, 2017 until August 14, 2018. All accounts will be deleted after August 14, 2018.***

**Authorization**

Individual Name (Print) \_\_\_\_\_

Individual Signature \_\_\_\_\_ Date \_\_\_\_\_

**A MANDATORY VOIDED CHECK OR LETTER FROM THE BANK WITH THE CORRECT  
ROUTING/ACCOUNT NUMBERS MUST BE INCLUDED**